



# University of Pittsburgh

*Graduate School of Public and International Affairs*  
*Office of the Dean*

3G07 Forbes Quadrangle  
Pittsburgh, Pennsylvania 15260  
412-648-7600  
Fax: 412-648-2605

9 May 2000

Ambassador Kenneth M. Quinn  
Executive Director  
The World Food Prize Foundation  
1700 Ruan Center  
666 Grand Avenue  
Des Moines, Iowa 50309

Dear Ambassador Quinn:

On behalf of the students, faculty and staff of the Graduate School of Public and International Affairs at the University of Pittsburgh, I would like to thank you for delivering the Keynote Address at GSPIA's Graduation and Honors Celebration on April 29th. Your remarks were both inspiring and insightful and provided us with appropriate thoughts for the occasion.

We will be including an article about the April 29<sup>th</sup> graduation in our fall 2000 newsletter and would like to include excerpts of your speech. If possible, please send a copy of your speech to Sue Scheeren at the address above.

Again, we were delighted to have you as our guest and look forward to seeing you in the future.

Sincerely,

A handwritten signature in cursive script that reads "Carolyn Ban".

Carolyn Ban  
Dean



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3 March 2000

Kenneth M. Quinn, PhD  
Executive Director  
World Food Prize Foundation  
601 Locust Street  
Suite 1000  
Des Moines, Iowa 50309

FAX: 515-245-3785

Dear Dr. Quinn:

On behalf of the students, faculty, staff and alumni of the Graduate School of Public and International Affairs (GSPIA), I am writing to invite you to speak at our Graduation and Honors Celebration on Saturday, April 29, 2000.

Throughout your career you have demonstrated true leadership and a commitment to public service. Many of our students are hoping to serve their communities in similar ways.

I should add that we will have an audience of more than 500 people, including more than 100 graduating students from our programs in public administration, international affairs, economic and social development, and public policy and management. The University will pay any expenses associated with your visit, and you can be assured of a warm and personal welcome. Our graduation ceremony, scheduled from 1:00 pm to 3:00 pm, will be followed by a reception for our students, their families, the faculty, staff and alumni.

Ms. Sue Scheeren, GSPIA's Director of External Affairs, will contact your office shortly to discuss this invitation in more detail. I hope that you will be able to accept this invitation.

Sincerely,

A handwritten signature in blue ink that reads "Carolyn Ban".

Carolyn Ban  
Dean



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Sincerely,

A handwritten signature in cursive script that reads "Carolyn Ban".

Carolyn Ban  
Dean



# University of Pittsburgh

*Graduate School of Public and International Affairs  
Alumni Office*

3G04 Forbes Quadrangle  
Pittsburgh, Pennsylvania 15260  
412-624-6657  
Fax: 412-648-2605

19 April 2000

Kenneth M. Quinn, PhD  
Executive Director  
World Food Prize Foundation  
601 Locust Street  
Suite 1000  
Des Moines, Iowa 50309

FAX: 515-245-3785

Dear Dr. Quinn:

I am delighted to know that you will speak at the Graduate School of Public and International Affairs (GSPIA) Graduation and Honors Celebration on Saturday, April 29, 2000.

Nearly 100 students will graduate in the presence of approximately 500 people – the faculty, staff members, and the students' families and friends. Our Honors and Graduation program provides an opportunity for students to truly celebrate, individually and collectively, the accomplishments of the graduating class. This year's graduating class includes:

- 33 Master of Public Administration students;
- 1 Master of Urban and Regional Planning student;
- 18 Master of Public Policy and Management students;
- 23 Master of Public and International Affairs/Economic and Social Development students;
- 67 Master of Public and International Affairs/International Affairs students; and
- 2 Doctor of Philosophy students

Not all of these students will be attending the ceremony since some of them completed their degrees in August or December 1999. Neither of the doctoral students will be in attendance.

The ceremony and reception will be held at the 20<sup>th</sup> Century Club, 4201 Bigelow Boulevard, near the University campus. The typical keynote address lasts 10-15 minutes. Although the topic is left to your discretion, perhaps you would like to discuss how

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changes in society have affected public service in the United States. I am enclosing GSPIA brochures and a recent newsletter that may be of interest to you in preparing your remarks.

Please let me know your flight schedule as soon as possible. As we discussed, GSPIA will reimburse you up to \$560 towards the cost of your flight. This reflects the cost of an economy, round-trip ticket (Des Moines-Pittsburgh-Des Moines). You will need to submit your airline ticket receipt to us while you are here. We will then complete the paperwork necessary for your reimbursement.

We will make arrangements for you to be met at the airport by the Limousine Service upon your arrival; their information is enclosed. (We will also make arrangements for your return to the airport.) The driver will escort you to your hotel. A room is reserved for you on both Friday and Saturday nights (April 28 and 29) at the Hampton Inn – Oakland.

As you know, the dinner on Friday, April 28, begins at 6:00 p.m. If your schedule permits, we would love to have you join us at the Pittsburgh Athletic Association for this function. Dinner attendees will include faculty, staff, alumni, students and honored guests. Please know that we understand you may not be able to attend this dinner, based on your flight schedule.

On Saturday, April 29, a driver will meet you in the lobby of the Hampton Inn at 11:45 a.m. to escort you to the 20<sup>th</sup> Century Club, the site of our commencement and reception. At approximately 12:15 p.m., the deans, platform guests and students arrive at the 20<sup>th</sup> Century Club for donning academic regalia and lining up. Your robe, hood and cap will be provided at this time. The processional begins with the graduating students, followed by the faculty, then platform guests who proceed to the stage.

Please let us know of any individuals in the Pittsburgh area whom you would like us to invite, on your behalf, to the ceremony and reception. We would be happy to include them in the day's events.

If you have any questions please contact me by phone (412-624-6660), fax (412-648-2605) or email (scheeren@birch.gspia.pitt.edu).

Again, we are delighted that you have accepted our invitation to address our graduating students and will celebrate this occasion with us. We are all looking forward to your visit and sharing this special day with you.

Sincerely,



Sue Scheeren  
Director, External Relations